



The St. John Ambulance Association & Brigade in Sri Lanka

Company registration no: G A 591

TRAINING DEPARTMENT, NATIONAL HEADQUARTERS – SRI LANKA

COMMUNICATIONS:: No: 65/11, Sir Chittampalam A Gardiner Mawatha, Colombo 02, Sri Lanka.

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Circular No: SJA/TR/2024/01 Part ii ED2

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First Aid Training Course Fee **Internal Circular ii ED2** – 2024 Effective from **01.01.2024 to 31.12.2024**

First Aid Training Program – One day AW & Two days SD (Without AED Training)

Course Category	Course code	2024 Course fee (LKR) Per Participant ONE DAY	NHQ Amount	Course code	2024 Course fee (LKR) Per Participant TWO DAYS	NHQ Amount	Minimum number of Participants
Commercial Institutions	AW/01	1,600.00	500.00	SD/01	2500.00	800.00	10
International Agencies	AW/02	2,500.00	800.00	SD/02	4000.00	1,200.00	10
International School Students/ Teachers	AW/03	1000.00	300.00	SD/03	2000.00	600.00	10
Government School Students / Teachers*	AW/04	200.00	60.00	SD/04	300.00	100.00	30
All Other Adults	AW/05	600.00	100.00	SD/05	1500.00	500.00	10
College of Education > 100	AW/06	200.00	60.00	SD/06	400.00	120.00	100
Govt: Large Groups >150 Govt. Universities & Tech:**	AW/07	300.00	100.00	SD/07	700.00	200.00	150
Individuals – Priority	AW/08	12,000.00	3,600.00	SD/08	20,000.00	6,000.00	01
Individuals – Standard	AW/09	6,000.00	1,800.00	SD/09	10,000.00	3,000.00	06

Additional information for District Teams

* Teacher should represent School or Dept. of education to get this concession rate (200.00 / 300.00), & should participate with the student group or Teachers program organized by Dept. of education; other wise should be considered as AW/05 or SD/05 (600.00 / 1500.00).

** Students representing Govt. Universities & Technical Colleges should be given this concession rate (AW/07 or SD/07) providing the program is organized by relevant University / Technical college officially or by an accepted student society(minimum number 150 does not applicable). If they participate as individuals then they should be considered as AW/05 or SD/05 (600.00 / 1500.00).

Procedure to be followed by NHQ when received requests from Institutions.

1. NHQ should contact relevant DC & hand over total training to DC & should complete all administrative & financial works involved with the training program. NHQ should follow up the matter to make sure the program is conducted successfully.

2. After successfully completing the training & after receiving all documents the NHQ should transfer total due amount to District Account. Total amount = Trainer fees + 500.00 per participant for District. Trainers fees should be released from the District.

3. If a particular DC & team not accepting or no adequate capacity to conduct the program: then NHQ should conduct the program as usual & only District amount 500.00 per candidate should be paid to Districts.

Authorized by – e format

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