ST JOHN AMBULANCE BRIGADE

Application for Face Book / Social media accounts or groups

COMM/DC/FB/APPL/24/01

Common rules & conditions:

1. Total responsibility of Face book/ social media (SM)account is with the District Commissioner.
2. Account Name: ST JOHN AMBULANCE XXXXXX DISTRICT
3. STJ SL LOGO is allowed only for approved District official FB/ SM accounts.
4. No changes allowed for using recommended LOGO.
5. DC should monitor the messages & should delete unsuitable messages or photos immediately.
6. Any photos / messages causing conflicts among members / public should not be displayed.
7. Displaying pornographic pictures, promoting violence & child abuse strictly prohibited.
8. Pictures or messages insulting religions/cultures /political parties not allowed.
9. Should follow all the rules laid down by Government of Sri Lanka regarding social media.
10. District Commissioner should take the responsibility of deleting/ stopping/ removing Social Media account or messages in an event where Commander/ Commissioner instructed to do so.
11. Should communicate with Commissioner if any doubt arises.
12. Maximum effort should be taken to create Social Media accounts with the STJ official numbers.
13. Official Social Media accounts ownership should be handed over to next District Commissioner on completion of DCs official appointment.
14. Disciplinary action will be taken for breach of any of the above conditions.

District: .....

Type of Social Media Account: Face Book ☐ WhatsApp ☐ Other: ☐ .....

Date expecting to commence: .....

Phone number for social media: .....

Names of the Members have Admin power: (DC is totally responsible for the account)

Name	Brigade Rank	NIC	Mobile No

Special Remarks:.....

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Here by I request approval to maintain Social Media Account according to the above conditions.
I declare that I take the total responsibility of above-mentioned social media account.

District Commissioner
St John Ambulance Brigade Date: